



CIRCULAR

Sub: IQAC Meeting – Agenda - Reg.,

Date: 29/07/2021

It is proposed to conduct IQAC meeting with all internal stake holders on 31st July 2021 (Saturday) at 11:30 AM at Principal's Chamber. It is hereby instructed all to make it convenient to attend the same.

Agenda

1. Offline mode of examination conduction
2. Even semester exams
3. BE honours degree
4. AICTE points
5. Placement activities
6. VTU examinations for first years
7. AICTE clean campus awards finalist
8. SLMIC activities
9. Virtual LIC by VTU
10. Virtual FDP on mobile application development by Department of CSE
11. Staff Development Program
12. Other matters

Minutes of Meeting

1. VTU as strictly said that irrespective of online or blended mode of classes conducted during the semester, examinations will be in offline mode only with following SOP's given by the University/ govt/AICTE. In view of this Principal instructed the examination section to take care of all the arrangements for the smooth conduction of Examination.
2. Even semester exams for 8th sem are to be conducted in offline mode. Whereas 2nd, 4th and 6th students are promoted to next sem.
3. Dr Prabakaran, Prof ECE was informed to go through the guidelines for BE honors degree and to create an awareness among all the eligible students.

As per the guidelines by VTU, 5 students are found eligible for BE honors, all students

Were motivated for registering by paying registration fee and work hard to achieve the same



4. AICTE points Activities are going on, many students have taken up seriously and submitting all relevant documents to department. The coordinator is informed to maintain all the records.

In view of the covid-19, AICTE has reduced the activity points for all the students admitted for 2018 scheme. It was decided and circulated by AICTE and VTU the following

- 2018 admitted students have to get 50 Activities points before the complete BE degree
 - The students admitted through lateral entry have to get 25 Activity points.
 - VTU also said, students who was volunteering in COVID activities may be considered for awarding activity points
5. Placement activities- Placement cell come forwarded with few internships for final year students, even placement interviews are happening in online mode. Placement officer was informed to provide all the placed students data in the meeting. The same may be published in college website.

Internships through the alumni's was taken as the quality initiative and successfully Implemented too.

6. The first year exams are scheduled in April in offline mode and reopening date was 19th May. Due to increase in COVID cases, VTU has postponed the examinations.
7. Glad to announce that we are placed in top 10 finalists for clean and smart campus awards. All committee members and HOD's have actively taken part in preparing the presentation material with all evidences. a detailed presentation was given by the Principal to the AICTE officials on 24th May 2021.
8. Atal innovation mission, Institution and individual Participation- Dr Shiva shakti Balan was informed to gothrough the details and interact in meeting for further Process.

Vishwakarma Awards(One Praposal was shortlisted) Final presentation was on 20th May 2020. Prof. Prabakaran sir was informed to monitor the process

9. VTU has scheduled Virtual LIC inspection on 17/7/2021. With all preparation we faced the inspection and successfully completed. The institution was asked for extension for Continuation of affiliation for college and the existing R and D center, Approval for starting new course titled AI and ML and Approval for the New R and D cell in CSE, ECE and Chemistry.
10. A FDP on mobile application Development was organized by Dept of CSE in association with RAK technologies in virtual mode during 17th May to 21st May through Zoom Platform.
11. Department of S & H and IQAC – SSCE has organised 2 day staff development program for non teaching our own staff and invited participations from other colleges too. There were 88

staff have successfully completed the hands on training on “fundamentals of Computers”. Out of 88 44 were outside participants.

12. A presentation on RAISE and EOMS was conducted by the top management to all faculty

Members. Dr R Arun kumar, MR and Mr. Naresh Raj, CIO were the speakers.

- A google form was mailed to all the students of all branches by Principi desk to collect feed back and monitor the effectiveness online classes during Pandemic. Further google classroom audit was conducted by Academic council headed by Prof Prabhakar to know and monitor the content posted by all faculty for the betterment of students
- IA 1 for 2nd, 3rd and 4th year students were conducted by centralized examination cell during 24th to 26th May in online mode.
- Registration of all students and faculty in My Gov app was ensured and informed all students and faculty to actively Participate in the National leve activities and Competations. This was identified as the Quality initiative for this year.
- HOD's were informed to collect the Covid warriors among our students group and appreciate them.
- CISCO -Python certification Program- All students were informed to enroll and complete the course.
- Students induction Program was conducted during 1st and 2nd week of May 2021.
- All Faculties must register for NITTT modules and complete.
- Vaccination drive was organised on 8th July for the benefit of students and staff of our institution.