

**SRI SAIRAM COLLEGE OF ENGINEERING, BENGALURU**

**Admn. Office, T. Nagar, Chennai – 17.**

No. 8/SSCE/BLR/Leave/2023

Dated: 05.05.2023

Sub: SSCE, BLR – Administration – Mrs. K.N. NANDINI, Assistant Professor  
/ CSE Department - Sanction of Leave – Orders issued.

Ref: 1. Individuals' letter dated 02.05.2023.

2. Your letter No. SSCE/Est/2022-23/003. Dated 03.05.2023.

**ORDER:**

Mrs. K. N. NANDINI – Assistant Professor / CSE Department is sanctioned Leave for 15 Days from 03.05.2023 to 17.05.2023 as detailed below and as requested in the reference 2<sup>nd</sup> cited:-

- From 03.05.2023 to 12.05.2023 - 10 days Medical Leave  
(subject to forego 50% of Vacation)
- From 13.05.2023 to 17.05.2023 - 05 days Leave on Loss of Pay ( LLP)

After availing leave, Mrs. K.N. Nandhini shall resume Duty on 18.05.2023 F.N. (Thursday).

For SRI SAIRAM COLLEGE OF ENGINEERING,  
(Sd/xxxxxxxxxx)

CHIEF EXECUTIVE OFFICER

/ By order of Chief Executive Officer /

EXECUTIVE DIRECTOR

To:

The Principal,  
Sri Sairam College of Engineering,  
Bengaluru.

Copy to:

- Treasurer
- T.O.S.M., Bengaluru.
- Accounts Section.

05.5  
2023

A/c  
H.D. CSE  
P.H. (14/5)



**SRI SAIRAM COLLEGE OF ENGINEERING, BENGALURU**  
**Admn. Office, T.Nagar, Chennai - 17.**

No. 8/SSCE/BLR/NTS/Leave/2023

Dated: 26.05.2023

Sub: SSCE, BLR - Administration -NTS - Mr. N. SABAPATHY, System  
Administrator / CSE Department - Sanction of Leave - Orders issued.

Ref: 1. Individuals' letter dated 22.05.2023.

2. Your letter No. SSCE/Medical Leave/2022-23/005. Dated 23.05.2023.

**ORDER:**

Mr. N. SABAPATHY, System Administrator / CSE Department has been  
sanctioned Medical Leave for 06 days from 16.05.2023 to 21.05.2023 - on condition  
that he foregoes 50% of ensuing Vacation period as per our Rules and Regulations.

After availing Medical Leave, Mr. N. Sabapathy resumed Duty on  
22.05.2023 F.N (Monday) - has been Ratified.

For SRI SAIRAM COLLEGE OF ENGINEERING,  
(Sd/xxxxxxxxxx)  
CHIEF EXECUTIVE OFFICER

/ By order of Chief Executive Officer /

EXECUTIVE DIRECTOR 1/4

To:  
The Principal,  
Sri Sairam College of Engineering,  
Bengaluru.

Copy to:

- > Treasurer
- > T.O.S.M., Bengaluru.
- > Accounts Section.

26/5/2023

26/5/2023  
HOD CSE  
P. File

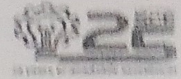
30/5/2023





**SAIRAM**  
COLLEGE OF ENGINEERING  
Ankal, Bengaluru

Accredited by NAAC  
ISO 9001:2015 Certified Institution  
Approved by AICTE, New Delhi  
Affiliated to VIT-VECTECHNICAL UNIVERSITY  
www.sairamce.edu.in



SSCE/Marriage Leave/2021-22/ 001

23.05.2022

**Note Submitted to the Chairman, SSCE, Ankal**

**Sub: Mr. Sabapathy N – System Administrator – CSE - Marriage Leave  
25.05.2022 to 11.06.2022 ( 18 Days) – Permission – Reg.**

\*\*\*\*\*

With reference to the above subject, representation from **Mr. Sabapathy N** System Administrator / CSE Dept. requesting Marriage leave for from 25.05.2022 to 11.06.2022 (18 Days), is enclosed herewith for your kind perusal.

**The details are as follows:**

Name	: Mr. Sabapathy N
Designation / Dept.	: System Administrator / CSE
Date of Joining	: 16.05.2022 (Less than 1 year of Exp. in our Institution)
Gross salary	: Rs. 24,000/- p.m.

The above staff may be permitted to avail 18 days of Marriage leave from **25.05.2022** to **11.06.2022** on **LLP** basis, Since his Experience is less than **01** year. This may kindly be approved and sanctioned.

Thanking you

Yours faithfully,

*Madan Mohan*  
23/05  
PRINCIPAL

Encl: 1) Representation  
2) Marriage Invitation



**SRI SAIRAM COLLEGE OF ENGINEERING,**  
**BENGALURU.**  
**Admin Office, T.Nagar, Chennai -17**

No.8/SSCE/BLR/TS/ML/2023

Dated: 04.03.2023

**Sub:** SSCE, BLR – Administration – Mr. G V Raja, A. P. / ECE. Dept. –  
Sanction of ML – Orders – Issued.

**Ref:** 1. His Letter Dt: 02.03.2023.

2. Your Lr. No. SSCE/Medical Leave/2022-23/002 Dt: 28.02.2023.

**ORDER:**

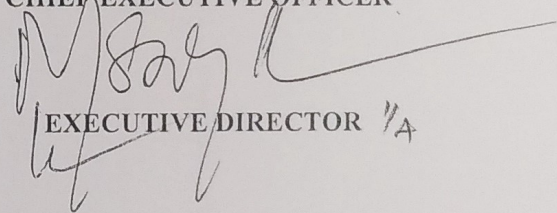
**Mr. G V RAJA**, Assistant Professor / Electronics and Communication Engineering Department has been sanctioned **Medical Leave (ML)** for 09 days from **20.02.2023** & **22.02.2023** to **01.03.2023** – subject to condition to Forego 50% of ensuing Vacation period - as per our Rules and Regulations.

After availing Medical Leave, Mr. G V Raja, resumed Duty on **02.03.2023** Forenoon.

For SRI SAIRAM COLLEGE OF ENGINEERING,  
(Sd/xxxxxxx)

**CHIEF EXECUTIVE OFFICER**

/ By Order of Chief Executive Officer /

  
**EXECUTIVE DIRECTOR** /A

**To:**  
The Principal,  
Sri Sairam College of Engineering,  
Bengaluru.

**Copy to:**

- ❖ Treasurer.
- ❖ T.O.S.M, Anekal.
- ❖ Accounts Section.

3/2023  
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**SRI SAIRAM COLLEGE OF ENGINEERING,**  
**BENGALURU.**  
**Admin Office, T.Nagar, Chennai -17**

No.8/SSCE/BLR/NTS/CL/ML/SPL/2022

Dated: 25.08.2022

Sub: SSCE, BLR – Administration – NTS – Mr. J. Ranjith Kumar, Lab. Asst. /  
EEE. Dept. – Sanction of ML, CL and SPL – Orders – Issued.

Ref: Your Lr. No.SSCE/Marriage Leave/2021-22/003, Dt: 24.08.2022.

**ORDER:**

Mr. J RANJITH KUMAR, Laboratory Assistant / Electrical and Electronics  
Engineering Department has been sanctioned Leave for 15 days from 01.09.2022 to 15.09.2022  
– as detailed below:-

- |                     |   |
|---------------------|---|
| - Marriage Leave    | - 07 Days (From 01.09.2022 to 07.09.2022) |
| - Casual Leave (CL) | - 02 Days (08.09.2022 & 09.09.2022)       |
| - Special Leave     | - 06 Days (From 10.09.2022 to 15.09.2022) |

After availing Marriage Leave, Casual Leave & Special Leave, Mr. J. Ranjith  
Kumar, resumes Duty on 16.10.2022 Forenoon.

"BEST WISHES for a Happy & Harmonious Married Life"

For SRI SAIRAM COLLEGE OF ENGINEERING,  
(Sd/xxxxxxxx)

CHIEF EXECUTIVE OFFICER

/ By Order of Chief Executive Officer /

EXECUTIVE DIRECTOR 1/4

✓ To:  
The Principal,  
Sri Sairam College of Engineering,  
Bengaluru.

Copy to:

- ❖ Treasurer.
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- ❖ Accounts Section.

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**SRI SAIRAM COLLEGE OF ENGINEERING, BENGALURU**

**Admn. Office, T. Nagar, Chennai – 17.**

No. 8/SSCE/BLR/Leave/2023

Dated: 27.07.2023

Sub: SSCE, BLR – Administration – Mr. J. Ranjith Kumar, Lab. Assistant / EEE  
Department - Sanction of Leave – Orders issued.

Ref: 1. Individuals' letter dated 19.07.2023.

2. Your letter No. SSCE/Medical Leave/2022-23/003. Dated 24.07.2023.

**ORDER:**

Mr. J. RANJITH KUMAR – Lab. Assistant / EEE Department is sanctioned  
Leave for 17 Days from 30.06.2023 to 16.07.2023 as detailed below and as requested in  
the reference 2<sup>nd</sup> cited:-

- From 30.06.2023 to 09.07.2023 - 10 days Medical Leave  
(subject to forego 50% of Vacation)
- From 10.07.2023 to 16.07.2023 - 07 days Leave on Loss of Pay (LLP)

After availing leave, Mr. J. Ranjith Kumar resumed Duty on 17.07.2023 F.N.  
(Monday) has been Ratified.

For SRI SAIRAM COLLEGE OF ENGINEERING,

(Sd/xxxxxxxxxx)

CHIEF EXECUTIVE OFFICER

/ By order of Chief Executive Officer /

EXECUTIVE DIRECTOR / 4

To:

The Principal,  
Sri Sairam College of Engineering,  
Bengaluru.

Copy to:

- Treasurer
- T.O.S.M., Bengaluru.
- Accounts Section.

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30.7.23



**SRI SAIRAM COLLEGE OF ENGINEERING,**  
**BENGALURU.**

**Admin Office, T.Nagar, Chennai -17**

No.8/SSCE/BLR/NTS/ML/2023

Dated: 04.03.2023

**Sub:** SSCE, BLR – Administration – Mrs. Seerisha M R, Clerk / Principal Office  
– Sanction of ML – Orders – Issued.

**Ref:** 1. Her Letter (Mail) Dt: 25.02.2023.  
2. Your Lr. No. SSCE/Medical Leave/2022-23/003 Dt: 28.03.2023.

**ORDER:**

Mrs. SEERISHA M R, Clerk / Principal Office has been sanctioned Medical Leave (ML) for 10 days from 20.02.2023 to 01.03.2023 – subject to condition to Forego 50% of ensuing Vacation period - as per our Rules and Regulations.

After availing Medical Leave, Mrs. Seerisha M R, resumed Duty on 02.03.2023

Forenoon.

For SRI SAIRAM COLLEGE OF ENGINEERING,  
(Sd/xxxxxxx)

CHIEF EXECUTIVE OFFICER

/ By Order of Chief Executive Officer /

EXECUTIVE DIRECTOR

To:

The Principal,  
Sri Sairam College of Engineering,  
Bengaluru.

Copy to:

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- ❖ Accounts Section.



**SRI SAIRAM COLLEGE OF ENGINEERING,**  
**BENGALURU,**

**Admin Office, T.Nagar, Chennai -17**

No.8/SSCE/BLR/NTS/ML/2023

Dated: 21.06.2023

Sub: SSCE, BLR - Administration - Mrs. Dhanalakshmi K, Clerk / Admin  
Office - Sanction of ML - Orders - Issued,

Ref: 1. Her Letter (Mail) Dt: 17.06.2023,  
2. Your Lr. No. SSCE/Medical Leave/2022-23/ Dt: 20.06.2023.

**ORDER:**

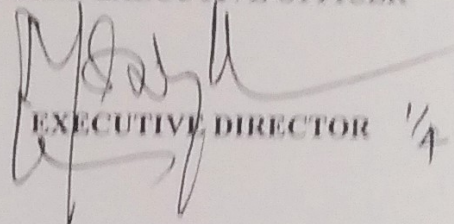
Mrs. DHANALAKSHMI K, Clerk / Admin Office has been sanctioned Medical  
Leave (ML) for 11 days from 19.06.2023 to 29.06.2023 - subject to condition to Forego 50%  
of ensuing Vacation period - as per our Rules and Regulations.

After availing Medical Leave, Mrs. Dhanalakshmi K, resumes Duty on  
30.06.2023 Forenoon.

For SRI SAIRAM COLLEGE OF ENGINEERING,  
(Sd/xxxxxxxx)

**CHIEF EXECUTIVE OFFICER**

/ By Order of Chief Executive Officer /

  
**EXECUTIVE DIRECTOR** 1/4

✓  
To:  
The Principal,  
Sri Sairam College of Engineering,  
Bengaluru.

Copy to:

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- ❖ Accounts Section.

23/06/2023

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**SRI SAIRAM COLLEGE OF ENGINEERING,**  
**BENGALURU,**

**Admin Office, T.Nagar, Chennai -17**

No.8/SSCE/BLR/NTS/ML/2023

Dated: 21.06.2023

Sub: SSCE, BLR – Administration – Mr. M. Prakash, Canteen Supervisor –  
Sanction of ML – Orders – Issued.

Ref: 1. His Letter (Mail) Dt: 20.06.2023.

2. Your Lr. No. SSCE/Medical Leave/2022-23/ Dt: 20.06.2023.

**ORDER:**

Mr. PRAKASH M, Canteen Supervisor has been sanctioned Medical Leave  
(ML) for 10 days from 20.06.2023 to 29.06.2023 – subject to condition to Forego 50% of  
ensuing Vacation period - as per our Rules and Regulations.

After availing Medical Leave, Mr. Prakash M, resumes Duty on 30.06.2023  
Forenoon.

For SRI SAIRAM COLLEGE OF ENGINEERING,  
(Sd/xxxxxxx)

CHIEF EXECUTIVE OFFICER

/ By Order of Chief Executive Officer /

EXECUTIVE DIRECTOR

To:  
The Principal,  
Sri Sairam College of Engineering,  
Bengaluru.

Copy to:

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- ❖ Accounts Section.

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**SRI SAIRAM COLLEGE OF ENGINEERING,**  
**BENGALURU.**

**Admin Office, T.Nagar, Chennai -17**

No.8/SSCE/BLR/NTS/ML/CL/2023

Dated: 06.03.20

**Sub:** SSCE, BLR – Administration – NTS – Mrs. R. Padmamma, Sweeper /  
Office – Sanction of CL and ML – Orders – Issued.

**Ref:** 1. Her Lr. Dt: 28.02.2023.

2. Your Lr. No.SSCE/Medical Leave/2022-23/001, Dt: 04.03.2023.

**ORDER:**

Mrs. PADMAMMA R, Sweeper / Office has been sanctioned Leave for 11 d  
from 15.02.2023 to 25.02.2023 – as detailed below:-

- Casual Leave (CL) - 01 Day (on 15.02.2023)
- Medical Leave (ML) - 10 Days (From 16.02.2023 to 25.02.2023) – (
- 26.02.2023 – Sunday) Subject to condition to forego 50% of ensuing Vacation period
- as per our Rules and Regulations.

After availing Casual Leave & Medical Leave, Mrs. Padmamma R, resumed Duty  
on 27.02.2023 Forenoon.

For SRI SAIRAM COLLEGE OF ENGINEERING  
(Sd/xxxxxxx)

**CHIEF EXECUTIVE OFFICER**

/ By Order of Chief Executive Officer /

**EXECUTIVE DIRECTOR**

To:  
The Principal,  
Sri Sairam College of Engineering,  
Bengaluru.

Copy to:

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- ❖ Accounts Section.

10/3/23

office  
P.H. Sec.



**SRI SAIRAM COLLEGE OF ENGINEERING,**  
**BENGALURU,**  
**Admin Office, T.Nagar, Chennai -17**

No.8/SSCE/BLR/NTS/ML/LLP/2022

Dated: 09.09.2022

**Sub:** SSCE, BLR – Administration – NTS – Mrs. Sujatha V, Stores Assistant /  
Stores – Sanction of ML and LLP – Orders – Issued.

**Ref:** 1. Her Lr, Dt: 05.09.2022.

2. Your Lr. No.SBCE/Medical Leave/2021-22/001, Dt: 06.09.2022.

**ORDER:**

Mrs. SUJATHA V, Stores Assistant / Stores has been sanctioned Leave for 11 days from 29.08.2022 to 08.09.2022 – as detailed below:-

- Medical Leave (ML) - 10 Days (From 29.08.2022 to 07.09.2022) -

Subject to condition to forego 50% of ensuing Vacation period – as per our Rules and Regulations.

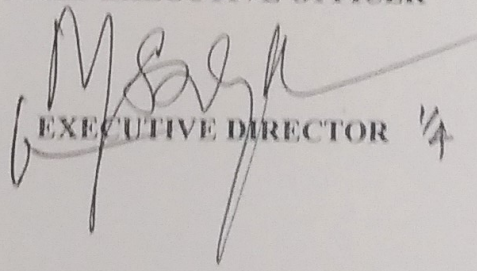
- Leave on Loss of Pay (LLP) - 01 Day (08.09.2022)

After availing Medical Leave & LLP, Mrs. Sujatha V, resumed Duty on 09.09.2022 Forenoon.

For SRI SAIRAM COLLEGE OF ENGINEERING,  
(Sd/xxxxxxxx)

**CHIEF EXECUTIVE OFFICER**

/ By Order of Chief Executive Officer /

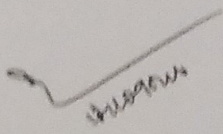
  
**EXECUTIVE DIRECTOR** 1/4

To:  
The Principal,  
Sri Sairam College of Engineering,  
Bengaluru.

Copy to:

- ❖ Treasurer.
- ❖ T.O.S.M, Anekal.
- ❖ Accounts Section.

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Stores  
11/10/22





**SRI SAIRAM COLLEGE OF ENGINEERING,**  
**BENGALURU.**

**Admin Office, T.Nagar, Chennai -17**

No.8/SSCE/BLR/TS/Extn. Of LLP/2022

Dated: 25.08.2022

Sub: SSCE, BLR – Administration – Mrs. Gongiti Sravani, R & D Assistant /  
Mech. Dept. – Sanction of Extn. Of LLP – Orders – Issued.

Ref: 1. Her Lr. Dt: 19.10.2021.

2. Your Lr. No. SSCE/Est./2021-22/003, Dt: 21.10.2021.

3. T.O.Lr. No.8/SSCE/BLR/ML/2021, Dated: 22.10.2021.

4. Her Mail Dt: 29.01.2022.

5. Your Lr. No. SSCE/Est./2021-22/, Dt: 09.02.2022.

6. T.O.Lr. No.8/SSCE/BLR/LLP/2022, Dated: 11.02.2022.

7. Her Lr. (Mail) Dt: 19.04.2022.

8. Your Lr. No. SSCE/Est./2021-22/004, Dt: 26.04.2022.

9. T.O.Lr. No.8/SSCE/BLR/TS/Extn. Of LLP/2022, Dated: 27.04.2022.

10. Her Mail Dt: 17.08.2022.

11. Your Lr.No.SSCE/Est./2021-22/005, Dt: 24.08.2022.

**ORDER:**

In continuation of the orders issued in the reference 9<sup>th</sup> cited, Mrs. GONGITI SRAVANI, R & D Assistant / Mechanical Engineering Department has been sanctioned Extension of Leave on Loss of Pay (LLP) for 61 days from 26.08.2022 to 25.10.2022 (In addition to Maternity Leave and Extension of Leave on Loss of Pay already sanctioned for 182 days from 26.10.2021 to 25.04.2022 and 122 days from 26.04.2022 to 25.08.2022).

After availing Maternity Leave and Extension of LLP, Mrs. Gongiti Sravani, resumes Duty on 26.10.2022 Forenoon.

For SRI SAIRAM COLLEGE OF ENGINEERING.

(Sd/xxxxxxxxx)

CHIEF EXECUTIVE OFFICER

/ By Order of Chief Executive Officer /

EXECUTIVE DIRECTOR 1/4

To:  
The Principal,  
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Copy to:

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- ❖ The T.O.S.M, Anekal.
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**SRI SAIRAM COLLEGE OF ENGINEERING,**  
**BENGALURU.**

**Admin Office, T.Nagar, Chennai -17**

No.8/SSCE/BLR/TS/Extn. Of LLP/2022

Dated: 25.08.2022

**Sub:** SSCE, BLR – Administration – Mrs. Gongiti Sravani, R & D Assistant /  
Mech. Dept. – Sanction of Extn. Of LLP – Orders – Issued.

- Ref:** 1. Her Lr. Dt: 19.10.2021.  
2. Your Lr. No. SSCE/Est./2021-22/003, Dt: 21.10.2021.  
3. T.O.Lr. No.8/SSCE/BLR/ML/2021, Dated: 22.10.2021.  
4. Her Mail Dt: 29.01.2022.  
5. Your Lr. No. SSCE/Est./2021-22/, Dt: 09.02.2022.  
6. T.O.Lr. No.8/SSCE/BLR/LLP/2022, Dated: 11.02.2022.  
7. Her Lr. (Mail) Dt: 19.04.2022.  
8. Your Lr. No. SSCE/Est./2021-22/004, Dt: 26.04.2022.  
9. T.O.Lr. No.8/SSCE/BLR/TS/Extn. Of LLP/2022, Dated: 27.04.2022.  
10. Her Mail Dt: 17.08.2022.  
11. Your Lr.No.SSCE/Est./2021-22/005, Dt: 24.08.2022.

**ORDER:**

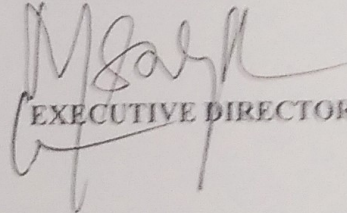
In continuation of the orders issued in the reference 9<sup>th</sup> cited, Mrs. GONGITI SRAVANI, R & D Assistant / Mechanical Engineering Department has been sanctioned Extension of Leave on Loss of Pay (LLP) for 61 days from 26.08.2022 to 25.10.2022 (In addition to Maternity Leave and Extension of Leave on Loss of Pay already sanctioned for 182 days from 26.10.2021 to 25.04.2022 and 122 days from 26.04.2022 to 25.08.2022).

After availing Maternity Leave and Extension of LLP, Mrs. Gongiti Sravani, resumes Duty on 26.10.2022 Forenoon.

For SRI SAIRAM COLLEGE OF ENGINEERING,  
(Sd/xxxxxxx)

CHIEF EXECUTIVE OFFICER

/ By Order of Chief Executive Officer /

  
EXECUTIVE DIRECTOR 1/4

✓ To:  
The Principal,  
Sri Sairam College of Engineering,  
Bengaluru.

Copy to:

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- ❖ Accounts Section.

30/08/2022

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30/8

