



Sri SAIRAM
COLLEGE OF ENGINEERING

ISO 9001:2008 Certified Institution

Approved by AICTE, New Delhi

Recognized by Govt. of Karnataka & Affiliated to VTU, Belagavi

Anekal, Bengaluru

Internal Quality Assurance Cell

SSCE/ Circular/ IQAC/ 2017-18/ Meeting-4

02/02/2018

It is proposed to conduct Internal Quality Assurance cell meeting on Friday 09th February 2018 at 10.30am in Principal board room at Sri Sairam College of Engineering. The members are requested to make it convenient to attend the meeting.

Agenda

- Previous meeting Review
- VTU Project submission
- Conduction of SaiLeo Trophy
- IEI Accreditation Inspection
- ICASET- 18 Conference
- Other Issues

Thanking You

Yours Sincerely


IQAC Co-ordinator

Copy to:

Principal
All Members

Sl. No.	Agenda	Outcome of Discussion	Responsibility
1.	Previous meeting Review	<ul style="list-style-type: none"> Satisfactory work done by the responsible persons 	
2.	VTU Project submission	<ul style="list-style-type: none"> Every Department has to submit 2 projects to VTU for financial assistance. 	HODs and Project Coordinators
3.	Conduction of SaiLeo Trophy	<ul style="list-style-type: none"> SaiLeo Trophy is a Kabaddi Tournament organized by the management to encourage the sports activities in the college. Decide to host SaiLeo Trophy on 12th and 13th April 2018. 	Principal, MR & PED
4	IEI Accreditation Inspection	<ul style="list-style-type: none"> Principal explained the need to appear for IEI inspection. The inspection was scheduled on 12th and 13th April 2018. 	Principal, MR, HODs and all Faculty members
5	ICASET- 18 Conference	<ul style="list-style-type: none"> 5th International Conference which is going to be held in the institution. Poster for the conference and submission of the papers dead lines were decided. It is decided to conduct the conference by end of April 2018 	Principal, MR, HODs all Faculty members & IFERP Association

- Cultural Committee announced the Rainbow week from 10th Feb 2018 onwards.
- Decided to conduct the Graduation Day on 4th March 2018.
- Principal was happy to announce that students of ECE department have **won the Cash Prize of 1Lakh at AICTE Smart India Hackathon 2018 & our management also honoured the student's team and the Department by announcing 1Lakh Cash prize.**
- As a routine practise, Certificate Programmes and Life skill Programmes will be conducted for Academic Year 2018-19

Meeting ended with thanks from the chair & next meeting is tentatively scheduled in the month of July 2018.


IQAC Coordinator


Principal



**INTERNAL QUALITY ASSURANCE CELL
ACTION TAKEN REPORT FOR Meeting No.4**

S.No	Item/Description	Action Taken
1	VTU Project submission	<ul style="list-style-type: none">• VTU has come forward to assist financially for student projects. In this regard, every department submitted 5 projects each out of which 2 were selected from each department and sent the same to VTU for further process
2	Conduction of SaiLeo Trophy	<ul style="list-style-type: none">• Dates were finalized, organizing Team was also finalized and invitation to the other institutions was sent to participate in Kabaddi tournament.
3	IEI Accreditation Inspection	<ul style="list-style-type: none">• Information of inspection dates were communicated through circular and Principal explained in the faculty meeting about the inspection and things to be kept ready.
4	ICASET- 18 Conference	<ul style="list-style-type: none">• Posters were prepared and circulated among all the institutions in and around INDIA, placed the same in the website and expecting the good response.

2-1/11