



Internal Quality Assurance Cell

SSCE/Circular/IQAC/2018-19/Meeting-7

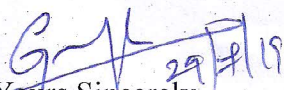
29/7/2019

It is proposed to conduct Internal Quality Assurance cell meeting on Saturday 24th August 2019 at 10.30am in Chairman Board room at Sri Sairam College of engineering. The members are requested to make it convenient to attend the meeting.

Agenda

1. Review of previous meeting points
2. Admission process-Status
3. 1st year Induction day, SITP preparation status
4. Status of SSR submission -NAAC
5. Internships
6. Curriculum aspects
7. Projects, funds applied / received
8. SIH/MHRD initiatives
9. Conference & FDP
10. Recruitment Process
11. Placements for the academic year 2019-20
12. Rating & Rankings
13. Club activities
14. Other Matters

Thanking you


Yours Sincerely

Dr.Gangavathi.P
IQAC Director

Copy to:

Principal
All Members

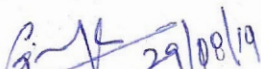
The minutes of IQAC meeting held on 24th August 2018 at Principal board room.

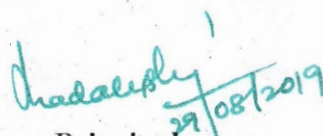
Sl. No	Agenda	Outcome of Discussion	Responsibility
1.	Previous meeting Review	<ul style="list-style-type: none"> Satisfactory work done by the responsible persons. 	
2.	Admission process- Status	<ul style="list-style-type: none"> Admission for CSE and ECE branches are good but need to focus on admission to MECH and EEE. Students must be moulded in 1st and 2nd year of Engg to take Global certification courses which helps in getting highly paid jobs - Cloud Computing, Data Sciences, Artificial Intelligence, Internet of Things, Machine Learning. 	Principal, MR, HOD's and Alumni Association and TPO
3	1st year Induction day, SITP preparation status	<ul style="list-style-type: none"> 11 days students' induction training Program (SITP) was conducted on 15th August 2019. Management need to invest more on Digital Platforms for marketing. 	Principal, MR, HOD's and Faculty
4	Status of SSR submission –NAAC	<ul style="list-style-type: none"> MR explained everything in detail about NAAC Inspection and is going as per schedule. 	Principal, MR& HOD's
5	Internships	<ul style="list-style-type: none"> Most of the students registered for internship programme Principal requested Mr.Shubendu and Mr.Prabhudeva to help in internship. 	Principal, MR & HOD's
6	Curriculum aspects	<ul style="list-style-type: none"> Global Certification must be focussed more in order to fill gap between the VTU syllabus and industry expectations. NPTEL courses must be made mandatory for all the students. 	Principal, MR & HOD's and Faculty.
7	Projects, funds applied / received	<ul style="list-style-type: none"> Good number of projects and funds were received in the college this year when compared to last year. 	HOD's and Faculty.
8	SIH/MHRD initiatives	<ul style="list-style-type: none"> MR requested help from all the external members for moulding the students to participate in SIH. Principal thanked Mr. Rajanikanth Srivastav for his help towards winning 11ack in National level 	

		event which was held at SSEC Chennai campus.	
9	Conference & FDP	<ul style="list-style-type: none"> It is decided to conduct 7th International Conference- i7c in the month of November as per the academic calendar in association with IFERP. 	Principal, IFERP officials, HOD-CSE & HOD-EEE
10	Recruitment Process	<ul style="list-style-type: none"> As usual process completed successfully by recruiting 7 Staff members for CSE and 2 staff members for EEE dept. 	Principal, MR & HOD's
11	Placements for the academic year 2019-20	<ul style="list-style-type: none"> Discussed on improvement of placements for the academic year 2019-20 compared to previous year 	Principal, MR, Placement officer & HOD's
12	Rating & Rankings	<ul style="list-style-type: none"> Discussed on steps to improve Ranking Moulding of students must be done in 2 - 3 years and same students must be encouraged to participate in various world events which can motivate others in future. Students must enrol in Hackerrank.com Companies for the Students Internship training, a route to reach top level companies. Display college rankings digitally so that it reaches everyone. 	Principal, MR, Placement officer & HOD's
13	Club activities	<ul style="list-style-type: none"> Discussed on Club activities and suggested to improve the club activities. 	Club Coordinators

- Discussed on efforts taken to initiate Plastic free campus initiation in college.
- Discussed about the students projects out of which 3 student projects will be showcased in Thailand on first week of September. Countries like Korea, Thailand are approaching Students projects for their companies.
- MOU with UDAANSHIKSHA is the centre of excellence in our college.
- Discussed to improve the Communication, behaviour, attitude and skills.

Meeting ended with thanks from the MR & next meeting is tentatively scheduled in the month of February 2020.


IQAC Coordinator


Principal



INTERNAL QUALITY ASSURANCE CELL
ACTION TAKEN REPORT FOR Meeting No.7

S.No	Item/Description	Action Taken
1	Admission process-EEE and MECH	<ul style="list-style-type: none">• advertising with success stories of few Alumni's belongs to the respective program• 2-3 highly performing students from each batch can be identified as Ambassadors for SSCE in marketing• Identification of Certification courses program wise and finalising the list of courses for the academic year• Identification of the Industry/company/consultancy offering global valid certificate courses with financial requirement• Discussing with the students and motivating them to Actively participate
2	Student induction training program-SITP	<ul style="list-style-type: none">• Boosting the interest of the students towards engineering and application type of activities must include in planning.• Advertising the same in digital platform in effective way
3	SSR submission –NAAC	IIQA submitted SSR submitted Documentation of all criteria files 5's Activities Mock Inspection Peer Committee visit
4	Internships	<ul style="list-style-type: none">• Students to identify the company for the internship(May take help from TPC and Department)• Raising the letter from principal office• Attend the internship program(May be in One or Two slots)
5	Curriculum aspects-NPTEL	<ul style="list-style-type: none">• Local chapter SPOC to motivate students to take the course• Information about list of courses, duration, Examination will be communicated through Circular and email notifications

6	Projects, funds applied / received	<ul style="list-style-type: none"> • Faculties to apply for the grants with strong proposals • R&D head and SLMIC to find out more funding bodies, inform the same to all the departments through circular • Collect the proposals from all the departments and ensuring the timely submission
7	SIH/MHRD initiatives	<ul style="list-style-type: none"> • Notification to Submit the ideas from GOI • SPOC of SIH to inform the same to all the students and the faculty through circular • Presenting the idea before the scrutiny committee • Final submission • Getting ready with model
8	Conference & FDP	<ul style="list-style-type: none"> • 8TH international conference i7c to be conducted in association with IFERP • An FDP in Association with ICT
9	Rating & Rankings	<ul style="list-style-type: none"> • Institution Rankings to be digitally displayed • Hackerrank.com website used by our students • TPO was asked to inform the content of the website to all HOD's in the meeting.

dh
29/08/19