Date: 11.03.2023

Submitted,

Sub: Report on One week Training Program on Soft Skills – reg

With respect to the above subject, Department of Artificial Intelligence & Machine Learning, Sri Sairam College of Engineering, Bengaluru organized one week training program on Soft Skill for the 2nd year students of SCE, Bengaluru from 28th February to 7th March, 2023 in association with ICT Academy & PayPal, Bengaluru for the benefit of our students. **Mr. V S Ramakrishnan**, Certified OMI Trainer, Chennai and **Mr. Dhruva Das Binani**, Soft Skill Behavioural Trainer Bengaluru were the resource persons for this training program.

During the formal inaugural session, **Prof. Sivaprakash C**, SCE - ICT Academy Coordinator & HOD, Dept of AIML welcomed the gathering and also introduced resource persons to the audience and stressed the importance of such training programs and also assured that many more quality programs will be introduced in the days to come for preparing students to face campus interviews **Dr. Lakshmi**, Assistant Placement officer announced that the placement team of the college will have student representation too so that the future training programs can be organized as per the need of the students.

The primary objective of the training program was to provide students with a comprehensive understanding of soft skills and how they can be applied in their personal and professional lives and to enhance their soft skills. The training program was covered various topics related to soft skills. Some of the key areas that were covered during the program included:

❖ **Effective communication**: Communication is a critical soft skill that was extensively covered during the training program. Participants were taught how to communicate effectively with others, including active listening, using appropriate body language, and conveying ideas and opinions clearly.

❖ **Time management**: Time management is another important soft skill that was covered during the program. Participants were taught how to prioritize tasks, manage their time efficiently, and avoid procrastination.

- ❖ **Conflict resolution**: Conflict resolution is a critical skill that was also covered during the training program. Participants were taught how to identify and manage conflicts effectively, including negotiation skills and conflict resolution strategies.
- ❖ **Emotional intelligence**: Emotional intelligence is an essential soft skill that was also covered during the program. Participants were taught how to identify and manage their emotions, as well as recognize and respond appropriately to the emotions of others.
- ❖ **Leadership skills**: Leadership skills were also covered during the program. Participants were taught how to lead effectively, inspire and motivate others, and build strong teams.

The training program was conducted using a variety of methodologies to ensure maximum participation and engagement from participants. These included:

- ❖ **Interactive sessions**: Interactive sessions were conducted to encourage participation and engagement from participants. Participants were encouraged to share their ideas and experiences, as well as ask questions and seek clarification.
- ❖ **Role-playing exercises**: Role-playing exercises were conducted to help participants apply the skills they had learned during the program in real-life situations.
- ❖ **Case studies**: Case studies were used to help participants understand how soft skills can be applied in different contexts.
- ❖ **Group discussions:** Group discussions were conducted to encourage participants to share their ideas and perspectives on different soft skills topics.

The one-week training program on soft skills was a success, and participants reported significant improvements in their soft skills. The program provided participants with a comprehensive understanding of soft skills and how they can be applied in their personal and professional lives. The use of interactive sessions, role-playing exercises, case studies, and group discussions helped to ensure maximum participation and engagement from participants. The program was a valuable investment in the development of soft skills for all our students.

At the end of the day program concluded with feedback from students and vote of thanks by Coordinator.

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Anekal, Bengaluru

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Glimpse of Session Photos

Banner – One Week Training Program on "Soft Skills"