



**Sri**  
**SAIRAM**  
**COLLEGE OF ENGINEERING**

ISO 9001:2008 Certified Institution

Approved by AICTE, New Delhi

Recognized by Govt. of Karnataka & Affiliated to VTU, Belagavi

Anekal, Bengaluru

### Internal Quality Assurance Cell

SSCE/ Circular/ IQAC/ 2018-19/ Meeting-5

21/07/2018

It is proposed to conduct Internal Quality Assurance cell meeting on Saturday 28<sup>th</sup> July 2018 at 10.30am in Principal board room at Sri Sairam College of Engineering. The members are requested to make it convenient to attend the meeting.

#### **Agenda**

- Previous meeting Review
- Proposals & Grants received
- Collaboration with industry
- Alumni Association
- CCTV installation in classrooms
- Biometric staff attendance
- International Conference -i7c
- Other Issues

Thanking You

Yours Sincerely

  
IQAC Co-ordinator

**Copy to:**

Principal

All Members

Sl. No.	Agenda	Outcome of Discussion	Responsibility
1.	Previous meeting Review	<ul style="list-style-type: none"> <li>Satisfactory work done by the responsible persons.</li> </ul>	
2.	Proposals & Grants received	<ul style="list-style-type: none"> <li>VGST Project Proposals are to be prepared and submitted</li> <li>Glad to inform that received the fund of Rs 11 lakh from IIGP 2.0</li> </ul>	Principal, MR & Innovation Lab Head and Faculty
3	Collaboration with industry	<ul style="list-style-type: none"> <li>Our institution has collaborated with Haritha Seating Systems Limited under 3 years Visionary Learning Community of India (VLCI) program related to students skill improvement through faculty training.</li> </ul>	Principal, MR & HOD -ME
4	Alumni Association	<ul style="list-style-type: none"> <li>Registration of Alumni association is completed successfully.</li> </ul>	Principal, MR & Alumni Secretary
5	CCTV installation in classrooms	<ul style="list-style-type: none"> <li>Principal explained that VTU has done a mandatory requirement for all the educational institutions to have CCTV installations at exam halls</li> </ul>	Principal, MR & Estate Officer
6	Bio Metric Staff attendance	<ul style="list-style-type: none"> <li>It was decided to implement biometric attendance from the next Semester</li> </ul>	Principal, MR, Edumate Coordinator & itech Solutions team
7	International Conference -i7c	<ul style="list-style-type: none"> <li>It is decided to conduct 6<sup>th</sup> International Conference- i7c in the month of November as per the academic calendar in association with IFERP.</li> </ul>	Principal, IFERP officials, HOD-CSE & HOD-EEE

- Induction day to be organized on 16<sup>th</sup> August 2018. Chief Guest will be Sri. Tandava V Krishna Popuri, Director Dell EMC India.
- NPTEL faculty registration to be completed in all departments and submit the report to Principal before 20<sup>th</sup> August 2018.
- ADVAYA - CSE Fest will be held on 18<sup>th</sup> & 19<sup>th</sup> September 2018 and the guest would be celebrity.
- 8<sup>th</sup> Sem Result are announced and average results of all departments is satisfactory with 90%.

Meeting ended with thanks from the chair & next meeting is tentatively scheduled in the month of February 2019.

  
IQAC Coordinator

  
Principal





**INTERNAL QUALITY ASSURANCE CELL  
ACTION TAKEN REPORT FOR Meeting No.5**

S.No	Item/Description	Action Taken
1	Proposals & Grants received	<ul style="list-style-type: none"><li>Identified SPOC for VGST proposals and information is shared through circular to all the faculty.</li><li>The innovation lab project Automated Under water vehicle (AUV), Team Varuna received 11 lakh fund from IIGP 2.0 to develop the model.</li></ul>
2	Collaboration with industry	<ul style="list-style-type: none"><li>Our institution has collaborated with Haritha Seating Systems Limited related to faculty training &amp; Industrial visit for students. Information is shared in HODs meeting and department circle meeting.</li><li>Our Institution permitted two faculty to participate in 3 years VLCI program of HSSL.</li></ul>
3	Alumni Association	<ul style="list-style-type: none"><li>Alumni association was registered successfully with General Societies of Karnataka-1960 And copy of the same is sent to all departments for display.</li></ul>
4	CCTV installation in classrooms	<ul style="list-style-type: none"><li>VTU has made compulsory to have CCTV's in all examination halls, same is discussed with the Head office and work is started. The installation process should get over before the semester examinations begin.</li></ul>
5	Bio Metric Staff attendance	<ul style="list-style-type: none"><li>Biometric attendance is introduced. On trial basis both Hard copy and biometry attendance will be considered. Next semester onwards only Biometric attendance will be taken into consideration.</li></ul>
6	International Conference -i7c	<ul style="list-style-type: none"><li>Planned the dates of conference in the academic calendar.</li><li>Discussed with IFERP officials to publish the quality papers in SCOPUS or UGC approved Journals.</li><li>The keynote speakers to be identified by them and the same is communicated to all the faculty &amp; students to get ready with the papers.</li></ul>

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